

**PRIVACY POLICY**

**CHOHFI SOCIEDADE DE**  
**ADVOGADOS**

Registration at the Brazilian Bar Association, São Paulo Section, under number  
12765

**Version 01/2024**

At Chohfi Sociedade de Advogados, privacy and security are priorities and we are committed to transparency in the processing of personal data of our users/clients. In this sense, we present the Privacy Policy, which establishes how the collection, use and transfer of information from customers or other people who access or use our website is carried out.

When using our services, you understand that we will collect and use your personal information in the ways described in this Policy, in compliance with the Data Protection Law (LGPD, Federal Law 13,709/2018), the consumer provisions of Federal Law 8078/1990 and other regulations of the applicable Brazilian legal system.

Therefore, Chohfi Sociedade de Advogados, in its role as Data Controller, is obliged to comply with the provisions of this Privacy Policy.

## **1. What data do we collect about you and for what purpose?**

Our website collects and uses some of your personal data in order to enable and speed up the provision of services.

### **1.1. Personal data provided by the holder**

*Name, email, telephone and company you represent*

- All data is intended to analyze the product in which there is interest so that a specific quote can be made, or at least, contact to resolve any doubts necessary to answer the values and specifications of the services that are being quoted.
- Speed up feedback regarding proposal submission.

## **2. How do we collect your data?**

In this sense, the collection of your personal data occurs as follows:

- In the “get in touch” tab, anyone interested in our services will fill out a specific form, for budget feasibility, contact and sending a proposal.
- When filling out the registration form.
- Service link via Whatsapp.

## **2.1. Consent**

We may collect personally identifiable information from Users in a variety of ways, including, without limitation, when Users visit our site, fill out a form, and in connection with other activities, services, offers or resources we make available on our Site. Users can visit our Site anonymously. We will only collect personally identifiable information if it is voluntarily provided to us by Users. Users can always refuse to supply personally identifying information, except that it may prevent them from engaging in certain Site-related activities.

Therefore, in accordance with the General Data Protection Law, your data will only be collected, processed and stored with prior and express consent.

Your consent will be obtained specifically for each purpose described above, demonstrating Chohfi Sociedade de Advogados' commitment to transparency and good faith towards its users/clients, following the relevant legislative regulations.

By using the services of Chohfi Sociedade de Advogados and providing your personal data, you are aware of and consent to the provisions of this Privacy Policy, in addition to knowing your rights and how to exercise them.

At any time and at no cost, you may revoke your consent.

It is important to highlight that revoking consent for data processing may result in the impossibility of adequate performance of some functionality of the website that depends on the operation. Such consequences will be informed in advance.

## **2.2 Who do we share your personal data with?**

Chohfi Sociedade de Advogados will share your Personal Data with the legal and administrative team to send proposals and follow-up.

It is important to highlight that the team in question will only have access to the data necessary for the aforementioned purpose.

### 3. What are your rights?

Chohfi Sociedade de Advogados assures its users/clients of their rights provided for in article 18 of the General Data Protection Law. This way, you can, free of charge and at any time:

- **Confirm the existence of data processing** , in a simplified manner or in a clear and complete format.
- **Access your data** , being able to request it in a legible copy in printed form or electronically, secure and suitable.
- **Correct your data** when requesting it to be edited, corrected or updated.
- **Limit your data** when unnecessary, excessive or treated in non-compliance with legislation through anonymization, blocking or deletion.
- **Request the portability of your data** , through a registration data report that Chohfi Sociedade de Advogados processes regarding you.
- **Delete your data** processed with your consent, except in cases provided for by law.
- **Revoke your consent** , deauthorizing the processing of your data.
- **Find out about the possibility of not providing your consent** and the consequences of refusal.

### 4. How can you exercise your rights as a holder?

To exercise your rights as a holder, you must contact Chohfi Sociedade de Advogados via the email address [lgpd@chohfiadvogados.com.br](mailto:lgpd@chohfiadvogados.com.br).

In order to guarantee your correct identification as the holder of the personal data subject to the request, we may request documents or other evidence that can prove your identity. In this case, you will be informed in advance.

### 5. How and for how long will your data be stored?

Your personal data collected by Chohfi Sociedade de Advogados will be used and stored for as long as necessary to provide the service or for the purposes listed in this Privacy Policy to be achieved, considering the rights of data holders and controllers.

In general, your data will be kept as long as the contractual relationship between you and Chohfi Sociedade de Advogados continues. Once the personal data has been stored for a period of time, it will be deleted from our databases or anonymized, except in the cases legally provided for in article 16 of the General Data Protection Law, namely:

I – compliance with legal or regulatory obligations by the controller;

II – study by a research body, guaranteeing, whenever possible, the anonymization of personal data;

III – transfer to a third party, provided that the data processing requirements set out in this Law are respected; or

IV – exclusive use by the controller, access by third parties is prohibited, and provided that the data is anonymized.

That is, personal information about you that is essential for complying with legal, judicial and administrative orders and/or for exercising the right to defense in judicial and administrative proceedings will be maintained, despite the deletion of other data.

The storage of data collected by Chohfi Sociedade de Advogados reflects our commitment to the security and privacy of your data. We employ technical protection measures and solutions capable of guaranteeing the confidentiality, integrity and inviolability of your data. In addition, we also have security measures appropriate to the risks and control access to stored information.

## **6. What do we do to keep your data safe?**

To keep your personal information safe, we use physical, electronic and managerial tools aimed at protecting your privacy.

We apply these tools taking into account the nature of the personal data collected, the context and purpose of the processing and the risks that possible violations would generate for the rights and freedoms of the holder of the data collected and processed.

Among the measures we adopted, we highlight the following:

- Only authorized people have access to your personal data;
- Access to your personal data is only done after a commitment to confidentiality;
- Your personal data is stored in a safe and suitable environment.

Chohfi Sociedade de Advogados is committed to adopting the best postures to avoid security incidents. However, it is necessary to highlight that no virtual page is entirely safe and risk-free. It is possible that, despite all our security protocols, problems that are solely the fault of third parties may occur, such as cyber attacks by *hackers*, or also as a result of the negligence or recklessness of the user/client themselves.

In the event of security incidents that may generate significant risk or damage to you or any of our users/clients, we will communicate to those affected and the National Data Protection Authority about what occurred, in accordance with the provisions of the General Data Protection Law. Data.

## **7. Who can your data be shared with?**

In order to preserve your privacy, Chohfi Sociedade de Advogados will not share your personal data with any unauthorized third party.

## **8. Cookies or browsing data**

Chohfi Sociedade de Advogados uses Cookies, which are text files sent by the platform to your computer and stored there, containing information related to website navigation. In short, Cookies are used to improve the user experience.

By accessing our website and consenting to the use of Cookies, you acknowledge and accept the use of a navigation data collection system with the use of Cookies on your device.

You can, at any time and at no cost, change permissions, block or refuse Cookies. However, revoking consent for certain Cookies may prevent the correct functioning of some features of the platform.

## **9. Changes to this Privacy Policy**

We reserve the right to modify this Privacy Policy at any time, mainly to adapt to any changes made to our website or in legislation. We recommend that you review it frequently.

Any changes will come into effect as soon as they are published on our website and we will always notify you of the changes that have occurred.

By using our services and providing your personal data after such modifications, you consent to them.

## **10. Responsibility**

Chohfi Sociedade de Advogados provides for the responsibility of agents who act in data processing processes, in accordance with articles 42 to 45 of the General Data Protection Law.

We are committed to keeping this Privacy Policy updated, observing its provisions and ensuring compliance.

Furthermore, we are also committed to seeking technical and organizational conditions that are safely capable of protecting the entire data processing process.

If the National Data Protection Authority requires the adoption of measures in relation to the data processing carried out by Chohfi Sociedade de Advogados, we undertake to follow them.

### **10.1 Disclaimer**

As mentioned in Topic 6, although we adopt high security standards in order to avoid incidents, no virtual page is entirely risk-free. In this sense, Chohfi Sociedade de Advogados is not responsible for:

I – Any consequences arising from the negligence, recklessness or incompetence of users in relation to their individual data. We guarantee and are only responsible for the security of the data processing processes and the fulfillment of the purposes described in this instrument.

We emphasize that the user is responsible for the confidentiality of access data.

II – Malicious actions by third parties, such as *hacker attacks* , unless culpable or deliberate conduct by Chohfi Sociedade de Advogados is proven .

We emphasize that in the event of security incidents that may create significant risk or damage for you or any of our users/clients, we will inform those affected and the National Data Protection Authority about what happened and take the necessary measures.

III – Inaccuracy of the information entered by the user/client in the records necessary to use the services of Chohfi Sociedade de Advogados; Any consequences arising from false information or information entered in bad faith are the sole responsibility of the user/client.

### **Data Protection Officer**

Chohfi Sociedade de Advogados provides the email address provided below so that you can contact us to exercise your rights as a holder.



If you have questions about this Privacy Policy or the personal data we process, you can contact our Personal Data Protection Officer, through the following channel: [lgpd@chofiadvogados.com.br](mailto:lgpd@chofiadvogados.com.br).

**Chohfi Law Firm**